

DOA – DIVISION OF PERSONNEL MANAGEMENT

COMPENSATION AND EMPLOYMENT RELATIONS BULLETIN

Date: September 5, 2017

Subject: Miscellaneous Classification Plan Changes

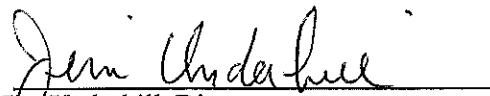
Locator No: DPM-0453-CC/SC

Pursuant to s. 230.09, Wis. Stats., the Administrator of the Division of Personnel Management (DPM) has approved the classification plan changes identified in this bulletin. Regardless of the actual notification date, the **effective date is September 3, 2017**, unless otherwise stated.

- 1) *Modify the **Social and Community Services Director** classification for the Department of Health Services to update the program names and clarify inclusions and exclusion statements. There are no reallocations necessary for this classification action. Questions may be directed to Rachel Martin at (608) 267-5165.*
- 2) *Change the **FLSA categorization** of the **Initial Assessment Specialist-Senior** and **Initial Assessment Specialist-Advanced** from exempt to nonexempt for the Department of Children and Families to reflect the appropriate FLSA status of these positions following a more detailed examination of their job responsibilities. There are no reallocations necessary for this classification action. Questions may be directed to Peter Flood at (608) 266-8149.*

Internet Availability: The target date for the availability of classification specifications from this bulletin on the DPM website is September 8, 2017. This is the only notification BCER will be providing, so please share this information with appropriate agency staff. Any questions should be directed to Rachel Martin at (608) 266-5165.

Alphabetical Listing of Classifications: The Alphabetical Listing of Classifications (Alpha List) is also available on the DPM website at <http://doa.wi.gov/Documents/DPM/Document%20Library/alphalist.xls>. The Alpha List is updated monthly after classification plan changes are implemented. The date of the last update is listed at the top of the document. Please contact Peter Flood at (608) 266-8149 if you have any questions about information contained in the Alpha List.



Jim Underhill, Director
Bureau of Compensation & Employment Relations

Classification				FLSA			
Class	Pay	Unit	EEO	FLSA	LTE	Job	
Code	Range	Code	Cat.		Code	Group	

MODIFY

1) Social and Community Services Director
 07520 81-02 98 1 E N 002

CHANGE FLSA CATEGORY

2) Initial Assessment Specialist - Senior
 OLD 52963 12-63 12 2 E N 112
 NEW 52963 12-63 12 2 N N 112

Initial Assessment Specialist - Advanced
 OLD 52964 12-63 12 2 E N 112
 NEW 52964 12-63 12 2 N N 112

Note: Agencies are reminded to record relevant changes in the Job Group Listings distributed by the Bureau of Equity and Inclusion.